

# GAME MANAGEMENT SYSTEM (GMS)

TEAM ADMIN TRAINING



ENGLAND  
HOCKEY

# Team Admin Training

# Why are we introducing GMS

- Significant governance changes – aligning the approach across England:
  - [A Structure Fit for the Future](#)
- Opportunity to move to a more common use of technology:
  - [Introduction to GMS](#)
- Common Regulations – Adult Leagues this week & Juniors available shortly
- Other factors e.g. Fixtures Live, multiple systems for some clubs

# What will the system do?

Main User Levels	In GMS – ONE place for:	Outside GMS
Competition Admin	Competition Management Running Leagues, Cups, Junior Festivals	
Club Admin	Fixture times & Venues Management Registered players Paying entry fees Injury reporting	Club Membership Player Availability / Team Selection Player communications Club News Stories Links to Social Media Accounts Match Reports
Team Admin	Checking start times / venues Match Sheets for games (reporting results)	Player communications & selection Collecting fees
Official / Umpire	Availability & Appointments Feedback and development	
Discipline	Use info from Match Sheets	
Player	Registering with clubs to go on Match Sheets Updating personal profile Developing a playing history	Paying club subscriptions and fees

[Further explanation here of what it means for different groups](#)

# Who is this for?

- Team Captains
- Team Managers
- Anyone who does the admin in a team!

# This training will cover the role of 'Team Admin' in GMS:

- Navigation
- Match sheets – completion and sign off
- Changing fixtures details (cancel, withdraw, reschedule)
- Dealing with discrepancies
- What are the key submission deadlines?

# How to sign up

# Sign Up



## Game Management System

Login

Register



# Sign Up – Select your role as Club or Team Admin



Please choose the option that best describes your role:

Competition Admin

Your email:

**PROCEED**

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Company registered in England & Wales Reg No: 07646852. Also registered with the ICO  
(Data Protection Act 1998) Reg No: Z3021830.

# Sign Up – Get Code



Your email: player@

Verification Code:

PROCEED

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(Data Protection Act 1998) Reg No: Z3021830.

# Sign Up – Add your details & submit



Please choose the option that best describes your role:

Club/team admin ▼

Your email:

Title:

First Name:

Surname:

Address 1:

Address 2:

Address 3:

Address 4:

Postcode:

Mobile no:

Phone:

Date of birth:

Gender:

Club:

Guest:



# Process (for Club Admin & Team Admin)

- Select Role & add email
- THIS YOUR PERSONAL EMAIL FOR GDPR REASONS (not a club email)
- Get code via email
- Complete personal details & submit for access approval
- Access approved
- Log in!

# Sign Up – Full profile update

SP Surbiton Player Archive  Play  Beta  Discard

## Contacts - Amend

Home  
Support Hub  
**Contacts**  
Fixtures  
Appointments  
Events  
Competitions  
Clubs  
Teams  
Venues  
Reports

Email

Hide all

Title

First name

Middle initials

Surname

Name

Known as

Address 1

Address 2

Address 3

Address 4

Postcode

Hide address

Geo-coords 51.3895, -0.29756 (Find)

Country code

Region

Nationality

Language

Home phone

Hide home phone

Work phone

Hide work no

Mobile no

Hide mobile

Receive texts

Preferred phone

Passport ref

Loyalty card ref


Id no

Password hint

Gender

Dob 17-04-2003

Hide dob

Profile Picture 

# How to encourage club members to sign up to GMS?

- Inform all players of the need to do it to appear on Match Sheets – mandatory!
- Only takes a player a couple of minutes and players only need to do once (mobile friendly!)
- Share EH communications and webpages starting from 27/08/2021 – club distribution lists and social media
- Track sign ups in Club Admin area

# Navigation

Team Admin

# Team Admin views



Tickets


Shop

GB Hockey

Jobs

Validity



SB Sur Biton  Archive  Play  Beta

- Home
- Support Hub
- Contacts
- Fixtures
- Appointments
- Events
- Competitions
- Clubs
- Teams
- Venues



Hello Sur,  
You last logged in 15:05:08 - 23-06-2021 from ip address: 151.226.223.082.  
A record is stored of all successful and unsuccessful login attempts. This record includes date, time and ip address. This information is stored for the purpose of helping prevent unauthorised access to the system.



## Games

### Team's upcoming games:

Date	Time	Fixture Status	Competition	Home Team	Away Team	Umpire	Umpire
19-12-2021	12:00	Active	Mens Premier Division	Wimbledon	v Surbiton		





# Team Admin

## Teams - View

Name (part of): (Clear) <input type="text" value="surb"/>	Level: <input type="text" value="All levels"/>	Competition: <input type="text" value="All competitions"/>	Association: <input type="text" value="All associations"/>	Gender: (All) <input type="text" value="Male"/>
Club: <input type="text" value="All clubs"/>	Sequence: <input type="text" value="Level, gender (M-F)"/>	Age Grade: <input type="text" value="All"/>		
<input type="button" value="Clear"/>	<input type="button" value="Search"/>			



**Teams** | Fixtures | Competitions

Surbiton 3	
Team name	Surbiton 3
Ngb id	10466
Type	Adult
Club name	<a href="#">Surbiton HC</a>
Address	Sugden Rd Thames Ditton <a href="#">KT7 OAE Directions</a>
Association	England Hockey - Yorkshire NE
Team grade	
Fee	0.00
Level	2
DBS Req	<b>x</b>
Gender	Male



# Team Admin view

- Home
- Support Hub
- Contacts
- Fixtures**
- Appointments
- Events
- Competitions
- Clubs
- Teams
- Venues

## Fixtures - View

From date: (Clear)  Team:  Month:  Day:  Status:  Level:

To date: (Clear)  Competition:  Venue:  Gender:

- Fixtures**
- Team Sheet
- Teams

Fixture	
Date	19-12-2021 (Sun) From 12:00
Competition	<a href="#">Mens Premier Division</a>
Level	6
Fixture	<a href="#">Wimbledon vs. Surbiton</a>
Venue	Wimbledon HC
Home team contact	Watts, Shelley
Away team contact	Jones, Jonesy

# Team Admin view

## Teams - View

Name (part of): (Clear)	Level:	Competition:	Association:	Gender: (All)
<input type="text" value="surb"/>	All levels ▾	All competitions ▾	All associations ▾	Male ▾
Club:	Sequence:	Age Grade:		
All clubs ▾	Level, gender (M-F) ▾	All ▾		
<input type="button" value="Clear"/>	<input type="button" value="Search"/>			



Teams | Fixtures | Competitions

Surbiton 3								
Competition	Team Name	Status	Team Contact	NGB Name	Gender	Association	Competition Contact	Discipline
London Men's Division 1	Surbiton 3		Chrissie WILSON-DAVID*		Male	England Hockey - London		

# Completing the match sheet

# Adding people to Match Sheets

For ease of use – you can use a previous weeks team sheet as a template and amend it for the coming weeks game.

Position	Shirt Number	Contact	Captain	Goal Keeper
	1	Colin CROWTHER	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	2	Jamie BARCLAY	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	3	Surinder BALL	<input type="checkbox"/>	<input type="checkbox"/>
	4	Andy BARTLEY	<input type="checkbox"/>	<input type="checkbox"/>
	9	Arevinth WAREHAM	<input type="checkbox"/>	<input type="checkbox"/>
	10	Will BEANEY	<input type="checkbox"/>	<input type="checkbox"/>
	11	Samuel CARR (RC: 1)	<input type="checkbox"/>	<input type="checkbox"/>
	12	Carl KRAMER	<input type="checkbox"/>	<input type="checkbox"/>
	13	James WOOD	<input type="checkbox"/>	<input type="checkbox"/>
	14	Tom DAGGAR	<input type="checkbox"/>	<input type="checkbox"/>
	15	Alex CRAIG	<input type="checkbox"/>	<input type="checkbox"/>
	16	Simon DIXON	<input type="checkbox"/>	<input type="checkbox"/>

Player serving  
Red Card  
suspension  
unselectable

Position	Shirt Number	Contact	Captain	Goal Keeper
	1	2021-12-19 Wimbledon v Surbiton	<input type="checkbox"/>	<input type="checkbox"/>
	2	2020-09-20 Wimbledon v Beeston	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	3	2020-03-15 Surbiton v Wimbledon	<input type="checkbox"/>	<input type="checkbox"/>
	4	2020-03-08 Wimbledon v Holcombe	<input type="checkbox"/>	<input type="checkbox"/>
	4	2019-09-21 Wimbledon v Reading	<input type="checkbox"/>	<input type="checkbox"/>
	5	(Dr.) Tim ANDERSON	<input type="checkbox"/>	<input type="checkbox"/>
	6	Ian CUMMING	<input type="checkbox"/>	<input type="checkbox"/>
	7	Charlie STOCKLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8	Surjit DOWNER	<input type="checkbox"/>	<input type="checkbox"/>
	9	Arevinth WAREHAM	<input type="checkbox"/>	<input type="checkbox"/>
	18	Will BEANEY	<input type="checkbox"/>	<input type="checkbox"/>

# Match Sheet – Post Game

## Scores - Create

Surbiton Walkover <input type="checkbox"/>		Wimbledon Walkover <input type="checkbox"/>							
Minute	Name	Name	FG	PC	PS	RC	YC	GC	Vid
<input type="text" value="13"/>		<input type="text" value="8 - Surjit DOWNER"/> 8 - Surjit DOWNER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="21"/>		<input type="text" value="14 - Tom DAGGAR"/> 14 - Tom DAGGAR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="text" value="43"/>		<input type="text" value="15 - Alex CRAIG"/> 15 - Alex CRAIG	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>		<input type="text" value="Choose"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>		<input type="text" value="Choose"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>		<input type="text" value="Choose"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Both Team Captains to enter in their own team details – if scores match it is published (it can be challenged by umpires and match official if incorrect).

If teams don't agree, the Comp Admin is notified and they help to resolve the issues.

Submission deadline for match sheet usually 8pm on the day of the game (earlier at highest levels).

# Result Table



Competitions	Table	Players	Appointments Required	Comp Ent.	Fixtures	Distances	Comp Fees	Contacts	Rounds	League Templates	Audit	Sponsors
Mens Premier Division												
Team Name	Played	Won	Draw	Lost	For	Against	Difference	Points	Notes	Form		
Surbiton	13	12	0	1	69	19	50	36		W W W W L		
Wimbledon	14	9	3	2	54	21	33	30		L W L W W		
Hampstead & Westminster	12	8	1	3	41	32	9	25		L W D W W		
Old Georgians	12	7	3	2	42	29	13	24		L W W D L		
East Grinstead	13	4	2	7	27	40	-13	14		L L L D W		
Beeston	12	5	2	5	26	21	5	11		D W W W L		
Holcombe	11	2	4	5	30	36	-6	10		D L D L L		
Reading	11	1	3	7	17	39	-22	6		L L L D W		
Brooklands Manchester University	12	2	0	10	19	45	-26	6		L W L L L		
University of Exeter	12	1	2	9	14	57	-43	5		L L L D L		

Download: [JSON](#) [XML](#) [CSV](#) [XLSX](#)

**What next?**



# Development roadmap

## LAUNCH

- Formal leagues
- Knock out competitions
- Core admin roles
- User interface - participant
- Essential data
- Core reporting



## PHASE 2

- Club friendlies
- Wider admin roles
- User interfaces - admins
- Enhanced data
- Dashboards
- Wider integration



## PHASE 3

- Schools
- User interfaces – Super Admin
- Historic data
- Enhanced reporting



## BEYOND

- Player personalization
- Data, insight and feedback driving improvements



# When?

- Onboarding Competition Administrators
- Clubs & Players from next week
- Communications to Chairs / Secretaries of clubs
- EH communications for players to sign up

# Training & Support

- [This video on demand](#) in 48 hours
- [FAQs](#)
- Further training – [Hockeyhub](#)
  - Part 1 Club Admin – Pre season activity
  - Part 2 Club Admin – In season activity – mid Sept before the season starts
  - Drop in sessions
  - More on demand
- [Change request form](#)
- Support Hub in GMS
- [gms.support@englandhockey.co.uk](mailto:gms.support@englandhockey.co.uk)

**Thank you**